

**FAIRFIELD COUNTY DISTRICT LIBRARY
BOARD OF TRUSTEES
REORGANIZATION MEETING
JANUARY 17, 2023**

The Fairfield County District Library Board of Trustees met for its reorganization meeting on Tuesday, January 17, 2023 at the Main Library, 219 N. Broad Street, Lancaster.

TRUSTEES PRESENT WERE: Mark Bohach, Bryan Everitt, Nathan Hale, Margaret Quamme, and Matt Wideman.

TRUSTEES EXCUSED WERE: Lisa Evangelista and Mary Mesi.

Also attending were Becky Schaade, Library Director; Alyssa England, Fiscal Officer; and Leslie Yost, Administration Assistant.

The meeting was called to order at 10:19 a.m. by Matt Wideman, Vice President.

01-23 APPROVE AGENDA

Be it resolved, upon motion by Bryan Everitt, seconded by Nathan Hale, that the Board of Trustees approves the agenda.

Roll call vote: Mark Bohach, "Aye"; Bryan Everitt, "Aye"; Nathan Hale, "Aye"; and Margaret Quamme, "Aye". The Vice President declared the motion adopted.

02-23 NOMINATION OF OFFICERS

Be it resolved, upon motion by Nathan Hale, seconded by Margaret Quamme, that the Board approves the recommendations of the Nominating Committee regarding Officers for the year 2023.

President – Matt Wideman
Vice President – Mark Bohach
Secretary – Bryan Everitt

Roll call vote: Mark Bohach, "Aye"; Bryan Everitt, "Aye"; Nathan Hale, "Aye"; and Margaret Quamme, "Aye". The Vice President declared the motion adopted.

03-23 ELECTION OF OFFICERS

Be it resolved, upon motion by Margaret Quamme, seconded by Nathan Hale, that the slate of Officers proposed by the Nominating Committee be elected for the year 2023.

President – Matt Wideman
Vice President – Mark Bohach
Secretary – Bryan Everitt

Roll call vote: Mark Bohach, "Aye"; Bryan Everitt, "Aye"; Nathan Hale, "Aye"; and Margaret Quamme, "Aye". The Vice President declared the motion adopted.

04-23 APPOINTMENT OF FISCAL OFFICER AND DEPUTY FISCAL OFFICER

Be it resolved, upon motion by Bryan Everitt, seconded by Mark Bohach, that the Board appoints the following individuals for the year 2023:

Fiscal Officer – Alyssa England
Deputy Fiscal Officer – Keely Thompson

Roll call vote: Mark Bohach, "Aye"; Bryan Everitt, "Aye"; Nathan Hale, "Aye"; and Margaret Quamme, "Aye". The Vice President declared the motion adopted.

05-23 HONESTY BOND

Be it resolved, upon motion by Bryan Everitt, seconded by Nathan Hale, that a bond in the amount \$100,000 be executed to cover all employees of the library.

Roll call vote: Mark Bohach, "Aye"; Bryan Everitt, "Aye"; Nathan Hale, "Aye"; and Margaret Quamme, "Aye". The Vice President declared the motion adopted.

06-23 PETTY CASH

Be it resolved, upon motion by Bryan Everitt, seconded by Margaret Quamme, that a petty cash fund be established in the amount of \$150.00 with a limit on expenditures from the fund in the amount of \$20.00, the custodian of this fund to be the Deputy Fiscal Officer.

Roll call vote: Mark Bohach, "Aye"; Bryan Everitt, "Aye"; Nathan Hale, "Aye"; and Margaret Quamme, "Aye". The Vice President declared the motion adopted.

07-23 CHANGE FUNDS

Be it resolved, upon motion by Mark Bohach, seconded by Bryan Everitt, that the following change funds be established.

MAIN LIBRARY, \$100.00, custodian to be Circulation Manager
BRANCH LIBRARIES, \$75.00 each with the Branch Manager as custodian.

Roll call vote: Mark Bohach, "Aye"; Bryan Everitt, "Aye"; Nathan Hale, "Aye"; and Margaret Quamme, "Aye". The Vice President declared the motion adopted.

08-23 DATE OF REGULAR MEETING

Be it resolved, upon motion by Bryan Everitt, seconded by Nathan Hale, that the regular meetings of the Fairfield County District Library Board of Trustees be held on the third (3rd) Tuesday of each month at 10:15 a.m. at an appropriate public access location.

Roll call vote: Mark Bohach, "Aye"; Bryan Everitt, "Aye"; Nathan Hale, "Aye"; and Margaret Quamme, "Aye". The Vice President declared the motion adopted.

Committee assignments for 2023 are as follows:

Executive Committee

Matt Wideman, Chair
Mark Bohach
Bryan Everitt

Finance & Audit

Matt Wideman, Chair
Lisa Evangelista
Mary Mesi

Building & Equipment

Mark Bohach, Chair
Nathan Hale
Bryan Everitt

Personnel

Margaret Quamme, Chair
Lisa Evangelista
Nathan Hale

Library Services

Mary Mesi, Chair
Margaret Quamme
Mark Bohach

Friends Liaison

Bryan Everitt

There being no further business, the meeting adjourned at 10:25 a.m.