

**FAIRFIELD COUNTY DISTRICT LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
AUGUST 16, 2022**

The Fairfield County District Library Board of Trustees met for its regular meeting on Tuesday, August 16, 2022 at the Main Library, 219 N. Broad Street, Lancaster, Ohio.

TRUSTEES PRESENT WERE: Mark Bohach, Lisa Evangelista, Bryan Everitt, Nathan Hale, Margaret Quamme, and Matt Wideman.

TRUSTEES EXCUSED WERE: Mary Mesi.

Also attending were Becky Schaade, Library Director; Alyssa England, Fiscal Officer; and Leslie Yost, Administration Assistant.

The meeting was called to order at 10:15 a.m. by Matt Wideman, Vice President.

48-22 APPROVE AGENDA

Be it resolved, upon motion by Mark Bohach, seconded by Lisa Evangelista, that the Board of Trustees approves the agenda.

Roll call vote: Mark Bohach, "Aye"; Lisa Evangelista, "Aye"; Bryan Everitt, "Aye"; Nathan Hale, "Aye"; and Margaret Quamme, "Aye". The Vice President declared the motion adopted.

FRIENDS OF THE LIBRARY REPORT – Becky Schaade

- The Garret Players production of *The Sweet Delilah Swim Club* will be performed on August 26, 27, 28. Cathy Bitler is directing the play.
- The Garret Players are collaborating with OHIO University Lancaster Theatre and the Lancaster Playhouse to perform *It's a Wonderful Life: A Live Radio Play* on December 1, 2, 3 at the Wagner Theatre.
- The Friends' annual meeting will be held after their regular meeting on Wednesday, November 9 at 10:15 a.m.
- Dianne Seifert has stepped down from the Friends Board and Cathy Bitler was elected to fill her seat.

PUBLIC PARTICIPATION

No public participation.

DIRECTOR'S REPORT – Becky Schaade

- The Central Library Consortium (CLC) will resume in-person meetings in September. They will continue to do a hybrid of virtual and in-person meetings.
- CLC is gathering data for their 2023 budget. Some of the items that go into the budget formula include delivery transportation costs, database costs, and Communico.
- The Main Library is hatching chicks provided by The Ohio State University – Extension.
- More than 1,100 participated in the summer reading program with over 11,300 books being read and 275,000 minutes of reading being accomplished.
- Schaade reported that the Library had a security incident with a customer who got in a verbal altercation with a couple on the lower level of the Main Library. The customer pulled a knife from his bag and set it on the table. He did not brandish the knife towards anyone; staff still called the police. The customer offered to give the knife to staff if he could remain in the library.

The Customer left the library before police arrived. The Library found out that the police arrested him later that day and he was charged with aggravated menacing. He is currently in jail awaiting trial set for September 27.

- Contract negotiations opening request is due in September. Negotiations must start no later than 60 days before expiration of contract or before November 1. After a board discussion, it was decided that Margaret Quamme, being on the personnel committee, would serve as part of the negotiating team.
- Request for qualifications have been posted in the Lancaster Eagle Gazette and the Columbus Dispatch regarding repair of the Main Library limestone band. The RFQs are due by August 26 at noon.
- The Northwest Branch wall repair has been completed. There was less damage than initially anticipated. Columbus Metropolitan Library will pay for the repairs.
- The parking lots have been sealed and striped except for the Northwest Branch that needs to reschedule due to rain.
- The restrooms at the Amanda, Baltimore, and Northwest branches are being updated with new flooring, paint, and partitions.
- The Library has updated its quarantine, exposure, and isolation guidelines following CDC updates. Last month was a struggle from a staffing perspective due to a combination of Covid, planned leave, and unplanned medical leave.
- The Library is collaborating with OHIO University Lancaster to bring author Anthony Ray Hinton to Lancaster, as part of a larger social justice initiative at OUL. Hinton wrote the book *The Sun Does Shine*, which was on the NY Times bestsellers list and an Oprah Book Club book. In 1985, Hinton was arrested and charged with two capital murders in Alabama. His arrest was a case of mistaken identity, as he was at work at the time of the crimes, as testified to by his employer, but he was convicted and received the death penalty. He spent nearly 30 years on death row, until he was exonerated through the work of the Equal Justice Initiative.

Personnel

RESIGNATION, Heather Hardwick, Library Assistant V – Building Services, 37.5 hours per week, \$19.07 per hour, hire date October 10, 2011, resignation effective August 31, 2022.

SECRETARY'S REPORT

49-22 JULY REGULAR MEETING MINUTES

Be it resolved, upon motion by Margaret Quamme, seconded by Bryan Everitt, that the minutes of the July 19, 2022 regular meeting be approved as submitted.

Roll call vote: Mark Bohach, "Aye"; Lisa Evangelista, "Aye"; Bryan Everitt, "Aye"; Nathan Hale, "Aye"; and Margaret Quamme, "Aye". The Vice President declared the motion adopted.

FINANCIAL REPORT – Alyssa England

- The Public Library Fund (PLF) is trending up with the Library receiving an increase of 6.88% for the month of July.
- England has not heard anything more from Time Warner regarding the billing for the Bremen and Northwest branches.

50-22 FINANCIAL REPORT & CHECK REGISTER

Be it resolved, upon motion by Lisa Evangelista, seconded by Nathan Hale, that the financial report and the check register as of July 31, 2022 be approved as submitted.

Roll call vote: Mark Bohach, "Aye"; Lisa Evangelista, "Aye"; Bryan Everitt, "Aye"; Nathan Hale, "Aye"; and Margaret Quamme, "Aye". The Vice President declared the motion adopted.

DONATIONS

There were no new donations.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

There being no further business, the meeting adjourned at 10:42 a.m.