

**FAIRFIELD COUNTY DISTRICT LIBRARY  
BOARD OF TRUSTEES  
REGULAR MEETING  
MARCH 15, 2022**

The Fairfield County District Library Board of Trustees met for its regular meeting on Tuesday, March 15, 2022 at the Main Library, 219 N. Broad Street, Lancaster, Ohio.

**TRUSTEES PRESENT WERE:** Mark Bohach, Lisa Evangelista, Bryan Everitt, Nathan Hale, Mary Mesi, and Matt Wideman

**TRUSTEES EXCUSED WERE:** Margaret Quamme

Also attending were Becky Schaade, Library Director; Alyssa England, Fiscal Officer; and Leslie Yost, Administration Assistant.

The meeting was called to order at 10:16 a.m. by Mary Mesi, President.

**18-22 APPROVE AGENDA**

Be it resolved, upon motion by Bryan Everitt, seconded by Lisa Evangelista, that the Board of Trustees approves the agenda.

Roll call vote: Mark Bohach, "Aye"; Lisa Evangelista, "Aye"; Bryan Everitt, "Aye"; Nathan Hale, "Aye"; and Matt Wideman, "Aye". The President declared the motion adopted.

**FRIENDS OF THE LIBRARY REPORT – Becky Schaade**

- The Friends have scheduled a used book sale for May 7 and May 8 with a members only preview night on May 6, 2022.
- The Friends are celebrating their 50<sup>th</sup> anniversary with an essay contest – "Why the Library is important to me." The contest would happen at the end of summer and winners would win \$50.00 in honor of the 50<sup>th</sup> anniversary.
- Last month Schaade reported that the Garret Players updated their name to the Keaton Players. Due to several circumstances including insurance and their website domain name, they have decided to remain the Garret Players. They will honor the Keatons through their work instead of through their name.

**PUBLIC PARTICIPATION**

There was no public participation.

**DIRECTOR'S REPORT – Becky Schaade**

- Search Ohio and OhioLink requests have been temporarily paused. The State Library has had many issues with their current delivery service, STAT Courier, and will be returning to Priority Dispatch. They will pause service as they transition which will only affect a small number of FCDL customers.
- Library Legislative Day is April 6. This is a day for libraries from across the state to advocate for library services with our state legislators. Schaade, England, and Audrey Hogan who is the Assistant Coordinator of Youth Services will be attending.
- The Board received a copy of the Fairfield County Prosecutor's Office Legal Opinion on donations which stated that the monies in the gift fund can be spent without restriction.
- With the change in guidance from the CDC, the Library has gone to voluntary masking for staff.

- National Library Week is April 3 through 9, 2022. Several programs are planned including a Storytime with Millie, Facebook Live event with Latte with Librarians, and a Lancasters Connect video with other libraries located in a “Lancaster” throughout the country.
- The equipment for the Storywalk at Alley Park was received by the Parks Department. They will be installing, and our staff will be working with them to give them whatever support they need in that regard.
- Schaade submitted community survey questions for the strategic plan to the State Library consultant.

## Personnel

RESIGNATION, Ruchie Rice, Coordinator of Information Technology, Exempt, \$69,517.50, hire date November 6, 2006, resignation effective March 18, 2022.

## SECRETARY’S REPORT

### 19-22 FEBRUARY REGULAR MEETING MINUTES

Be it resolved, upon motion by Lisa Evangelista, seconded by Mark Bohach, that the minutes of the February 15, 2022 regular meeting be approved as submitted.

Roll call vote: Mark Bohach, “Aye”; Lisa Evangelista, “Aye”; Bryan Everitt, “Aye”; Nathan Hale, “Aye”; and Matt Wideman, “Aye”. The President declared the motion adopted.

### **FINANCIAL REPORT – Alyssa England**

England reported that state revenues are trending up 5.5%. There has been an increase of \$59,000.00 for the year over what was estimated. England expects revenues to even out later in the year.

### 20-22 FINANCIAL REPORT & CHECK REGISTER

Be it resolved, upon motion by Bryan Everitt, seconded by Nathan Hale, that the financial report and the check register as of February 28, 2022 be approved as submitted.

Roll call vote: Mark Bohach, “Aye”; Lisa Evangelista, “Aye”; Bryan Everitt, “Aye”; Nathan Hale, “Aye”; and Matt Wideman, “Aye”. The President declared the motion adopted.

## DONATIONS

### 21-22 DONATIONS - UNRESTRICTED

Be it resolved, upon motion by Mark Bohach, seconded by Nathan Hale, that the following donations be accepted:

\$200.00 from Ms. Pamela Patula  
 \$5.00 from Anonymous Donor

Roll call vote: Mark Bohach, “Aye”; Lisa Evangelista, “Aye”; Bryan Everitt, “Aye”; Nathan Hale, “Aye”; and Matt Wideman, “Aye”. The President declared the motion adopted.

## UNFINISHED BUSINESS

There was no unfinished business.

**NEW BUSINESS**

**22-22 RESOLUTION TO HONOR OHIO FIRST LADY FRAN DEWINE**

Be it resolved, upon motion by Lisa Evangelista, seconded by Nathan Hale to adopt resolution #22-22 to recognize and commend Ohio First Lady Fran DeWine for distinguished contributions to promote early childhood literacy.

**WHEREAS**, Fran DeWine established the Ohio Governor's Imagination Library in 2019—in partnership with Dolly Parton's Imagination Library—in order to send a free book every month to Ohio children from birth to age five; and

**WHEREAS**, Mrs. DeWine partnered with Ohio's public libraries and other community organizations to expand the Ohio Governor's Imagination Library to all 88 counties in Ohio; and

**WHEREAS**, Mrs. DeWine was instrumental in enrolling more than 309,000 children into the program, including 3,923 children in Fairfield County; and

**WHEREAS**, Mrs. DeWine ensured all children between birth and age five, regardless of where they live in Ohio, are eligible to be enrolled in the Ohio Governor's Imagination Library; and

**WHEREAS**, Mrs. DeWine continues to recognize the value of public libraries and the role they play in supporting early childhood education; and

**FURTHER**, that Mrs. DeWine shares our library's goal of ensuring every child experiences the joy of reading and enters kindergarten prepared for success.

**THEREFORE**, be it resolved on this 15th day of March 2022 that the Board of Trustees of the Fairfield County District Library formally commends and gratefully acknowledges Ohio First Lady Fran DeWine for her lasting contributions to early childhood literacy in our community and across the state.

Roll call vote: Mark Bohach, "Aye"; Lisa Evangelista, "Aye"; Bryan Everitt, "Aye"; Nathan Hale, "Aye"; and Matt Wideman, "Aye". The President declared the motion adopted.

There being no further business, the meeting adjourned at 10:39 a.m.