



JOB OPENINGS

LIBRARY ASSISTANT III

Part time (20 hours per week) position available at the Fairfield County District Library. Candidate must have completed high school or equivalent; be at least 18 years old; and be proficient using computers. The person hired for the position must be able to work a flexible schedule (including some evenings and weekends), maintain a good attendance record and be punctual, follow instructions and be accurate working with details.

Library Assistant to work as part of a team to provide the highest quality of public library service by providing excellent customer service, including but not limited to: keeping customer accounts up-to-date; answering basic directional questions; helping customers locate materials in the library; helping to maintain orderly collections of materials in a variety of formats; and assisting customers with library equipment.

Pay will be \$11.75 per hour. After successful completion of 180 probationary period, pay will increase to \$13.49 per hour.

Interested applicants can print an application online at www.fcdlibrary.org and drop off at the Main Library Administrative Office, 219 N. Broad Street, Lancaster, Ohio between 10:00 a.m. and 4:00 p.m. Monday through Friday or applications can be mailed to Becky Schaade, Library Director at the same address. Applications will be accepted until positions are filled. Fairfield County District Library is an EEO employer.