

## Downloading eBooks to Read on Your Computer

Library ebooks may be downloaded and read on a computer. These instructions only work for ebooks. If you want to listen to audiobooks, or if you have an ereader or tablet, there are separate instruction sheets for those. If you need help with this, please visit an FCDL location or call (740) 653-2745 ext. #167.



### Creating an Adobe ID and Password

If you already have an Adobe ID and password, you can skip this step. If not, please follow the directions below:

1. Go to the Adobe website. [www.adobe.com](http://www.adobe.com)
2. Click **Sign In** on the upper right of the page.
3. Click **Don't Have an Adobe ID?**
4. You will be taken to a page where you are asked to supply some information. This is a secure site, but Adobe is not affiliated with Fairfield County District Library. Please fill in the required fields. When finished, click **Create** at the bottom of the page.
5. Once you see that your account has been created, you can leave this page.

### Installing Adobe Digital Editions

You must have Adobe Digital Editions software installed on your computer. If you do not have Adobe Digital Editions installed on your computer, go to <http://www.adobe.com/solutions/ebook/digital-editions.html> and follow the instructions there.

Once the Adobe Digital Editions software has been installed on your computer, it must be authorized with your Adobe ID and Password. To do this, follow the instructions below:

1. Open Adobe Digital Editions.
2. Click on the **Help** option in the upper left corner.
3. Click on **Authorize Computer**.
4. Enter your Adobe ID and Password.
5. Click on **Authorize**.

### How to Check Out an EPUB or PDF eBook

Using your personal computer (not a library computer) with an Internet connection:

1. Go to <http://clc.lib.overdrive.com>.
2. Click on **Sign In** in the upper right corner.
3. Select the **Fairfield County District Library** option from the Library drop down menu. Click **Go**.
4. Type your **Library Card Number** and **PIN** in the boxes and click **Sign In**.
5. You are now ready to start looking for a book. When searching for materials, there are a few things you should know:

- a. There is a symbol in the upper right corner of each book cover. If the symbol is of an open book, that item is an eBook. If the symbol is of a pair of headphones, that item is an Audiobook. If you want to borrow Audiobooks, there is a separate instruction sheet explaining how to install the software you will need.
  - b. If the symbol is black, the item is available to be checked out. If the symbol is grey, the item is currently unavailable and you will need to place a hold on it.
  - c. The search box next to the **Search icon** 🔍 can be used to search by author, title, or subject.
  - d. You can tap on the **Menu icon** ☰ to bring up categories to browse.
  - e. You can use the **Filter Search by** options to narrow your search. For example: Filtering by **Available Now** will limit the results to only those books that are available to be checked out right now; filtering by **Subject** will allow you to browse genres such as Mystery or Romance.
  - f. If you want additional information about a title, move your cursor over the book cover then click on **More**. You will be taken to a page that gives you a description of that book.
6. Once you have selected a book to check out, click **Borrow**.
  7. The item will then appear on your Digital Downloads Bookshelf. You can click **Go to Bookshelf** if you are ready to download the book now, or you can get to your bookshelf later by simply clicking on the **Account icon** 👤 at the top of the page.

## How to Download to Your PC

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3. Click on **Confirm & Download**.
4. A File Download box will appear.
5. Click the **Open** button on the File Download box.
6. Adobe Digital Editions will open to display the downloaded book.

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You do not have to return ebooks early; they will automatically expire at the end of the lending period. If you want to return books early, follow these instructions:

1. Open your Adobe Digital Editions software.
2. Right click on the book cover of the title you wish to return.
3. A menu of options will appear.
4. Click **Return Borrowed Item**.
5. The book will be removed from your library eBook account.